

JOB TITLE: Worship Leader
DEPARTMENT: **New Church Development**
REPORTS TO: Pastor for New Creation Church
FLSA STATUS: Part-Time
WORK HOURS: As Required
REVISED DATE: May 2020



SUMMARY

Working under the direction of the Pastor for New Creation Church (PCUSA), in the Hendersonville/Gallatin TN area, the worship leader's call is to organize, lead, and facilitate musical worship during services/events at New Creation Church. Responsibilities include music selection, worship team coordination, and personally leading corporate musical worship at New Creation. The listing below is a summary of duties and responsibilities but does not represent the full extent of the work, as the employee will be expected to do various duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

SUNDAY SERVICES

- Develop a good working relationship with the Pastor of New Creation to assist in reaching ministry goals.
- Engage New Creation community members by seeking out, inviting, and using their collective and individual gifts and resources.
- Communicate and rehearse with the worship team as needed to effectively facilitate musical worship during services.
- Collaborate with the pastor in - music and song selection, with the understanding that the pastor has the final decision making oversight.
- Oversee the musical aspects of worship at all Sunday Services and events.
- Seek and implement musical worship innovations by, for example;
 - Providing opportunity to experiment at least once a quarter.
 - Incorporating New Creation community member talents, small choir, bluegrass or gospel Sundays; and/or
 - Other approaches and ideas that are slightly outside the typical New Creation Sunday musical worship experience.
- Identify, cultivate, and oversee musical worship ministry volunteer and paid team members.

OTHER SERVICES

- Lead and coordinate musical worship at additional services including, but not limited to, Christmas Eve, Ash Wednesday, Maundy Thursday, Good Friday, etc.

NEW CREATION COMMUNITY

- Be active in the New Creation community as demonstrated by regular, enthusiastic, and voluntary participation in non-Sunday worship New Creation events and activities. The goal is to have a worship leader who feels at home as part of the New Creation community, not simply a hired musical leader.
- Further the church's vision and values in the community based on ministry goals established by the leadership team.

QUALIFICATIONS

EXPERIENCE AND QUALIFICATIONS

- Experience leading congregations in worship vocally and preferably using musical instruments (guitar and/or piano)
- Ability to create, implement, and schedule a worship calendar with the Pastor.

KNOWLEDGE OF

- Musical components of worship including various traditions and backgrounds
- Able to manage multiple schedules and coordinating a variety of groups

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ABILITY TO

- Theologically think through the elements of worship and scripture that is selected for the service. Consider: Apply the theological elements of the scripture chosen for worship each Sunday into the musical selections for the service.
- Effectively communicate details regarding song selections and arrangement, orally and in writing, to worship team members, including the use of the song charts and the Nashville number system.
- Ability to work a unique schedule that normally includes Sunday mornings from 7:30 a.m. through noon, but may vary in its demand week to week.
- Grow spiritually as a Christian disciple, a servant leader, and an active New Creation community member
- Organize, self manage and use effective time management
- Work independently and with others, including volunteer and paid musicians, to meet desired ministry goals

SALARY

Part Time (equal to 10 hours per week)

Two Service Sunday: the church will compensate the Worship Leader \$200 to perform all aspects of this job description that week, including rehearsal time as needed.

One Service Sunday: the church will compensate the Worship Leader \$150 to perform all aspects of this job description that week.

Additional Services

Christmas Eve two services - \$250

All other single services - \$150

VACATION

The value of consistency and presence helps a Worship Leader effectively guide a Faith community. Each year, the Worship Leader must miss no more than 7 Sundays with scheduled New Creation services. The Worship Leader is expected to coordinate these dates with the Pastor, recognizing certain dates may not be missed, such as Christmas Eve and Easter. As well, it is the responsibility of the Worship Leader to find an appropriate substitute in their absence in a timely manner and inform the Pastor of all such substitute arrangements no later than noon on Friday immediately preceding the Sunday missed.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand for extended periods of times, to move about, to sit for extended periods of time, and to operate and/or move office equipment, musical equipment, and sound equipment for service set-up/take-down. The role of the Worship Leader will require flexibility and energy to serve unconventional hours and perform some manual labor as needed.

WORK ENVIRONMENT

While performing the duties of this job, the employee primarily works indoors in an office/church setting. The work environment is sometimes noisy with frequent interruptions. The employee also must have the ability to work effectively with a variety of people.